



Government of India
Ministry of Communications
Department of Telecommunications
O/o Controller of Communication Accounts, A.P Circle,
Besides City Central Library, Chikkadpally, Hyderabad – 500 020.
Tele 040-27639148; Fax 040-27639142

No:CCA/AP/Admn/Corr.Consultants/2019-20

Dated: 27.11.2019.

NOTIFICATION

Sub: Vacancy circular for engaging retired personnel as Consultants against existing vacancy in Group 'B' (Non-Gazetted) & Group 'C' cadres in the O/o CCA, AP Circle on short-term contract basis from the Retired Government Personnel from Organized Accounts Cadre of Govt. of India, Dept. of Telecom/Posts and BSNL – regarding.

In view of the impending task of Pension settlement for VRS Optees in BSNL and need for timely updation / verification of Service Books and finalization of pension claims the Controller of Communication Accounts, AP Circle proposes to engage Consultants against the existing vacancies in Group 'B' (Non-Gazetted) & Group 'C' cadres in the O/o CCA, AP Circle at **Hyderabad/Vijayawada/Tirupati** on short-term contract basis from the Retired Government Personnel from Organized Accounts Cadre of Govt. of India, Dept. of Telecom/Posts and BSNL/MTNL.

2. The No. of Vacancies will be approximately 25.
3. Eligibility criteria, remuneration and other terms and conditions are furnished in the attached Appendix 'A'. Application format is attached at Appendix 'B'. The eligible candidates may apply for the above posts.
4. The willing and eligible retired personnel may send their applications to the undersigned so as to reach this office **on or before 06.12.2019.**

Details of notification are available on <http://cca.ap.nic.in>

5. This has the approval of competent authority.

(G. THANGARAJA)

Senior Accounts Officer (Admn.)

Terms and Conditions for engagement of retired personnel on short term contract basis as Consultants against the existing vacancies in Group 'B' & 'C' (Non-Gazetted).

- A) Applications are invited from the Retired Govt. Personnel from Department of Telecom/Posts, other Organized Accounts Services of Govt. and BSNL/MTNL to work as consultants in the O/o CCA, A.P. Circle. The applicants should have sufficient knowledge of pension and pay fixation. Preference will be given to those having worked in Pension Section in their respective department before retirement.
- B) The tenure of short term contract will be initially for a period of three months. Based on his/her performance and requirement of his/her services the contract can be further extended 03 months or upto 70 years of age whichever is earlier. The assessment of Head of CCA shall be final in this regard.
- C) Candidate should not be more than 70 years of age as on the date of notification.
- D) Candidate should be a computer literate.
- E) The consolidated fee/remuneration payable to the retired persons engaged on short term contract basis shall be restricted to the difference between last pay drawn (as per 7th CPC) by the retired official/ officer and basic pension (under 7th CPC) plus DA at the rate applicable for Central Govt. employees from time to time. The person so engaged shall not be eligible for any other allowances and benefits. The payment will be made on monthly basis.
- F) The Income Tax or any other Tax liable to be deducted as per the prevailing rules will be deducted at source before effecting the payment for which the Department will issue TDS certificates.
- G) The engagement of the retired personnel on short term contract basis can be terminated by the competent authority by giving 30 days notice.


(G. Thangaraja)

Senior Accounts Officer (Admn)
O/o the CCA, AP Circle.

APPLICATION FORMAT FOR THE POST OF CONSULTANT

1.	Name	:			
2.	Father's name	:			
3.	Present residential address	:			
4.	Date of Birth (dd/mm/yyyy)	:			
5.	e-mail address with Telephone No.	:			
6.	Date of entry in the Govt. Service	:			
7.	Date of Retirement	:			
8.	Educational qualifications	:			
9.	Last Pay drawn as per 7 th CPC	:			
10.	Basic pension 7 th CPC	:			
11.	Brief particulars of service with nature of duties performed (from starting to last appointment) (Attach another sheet if needed) (Attach copy of Aadhar, PPO, PAN Card & Bank particulars)				
Sl. NO.	Name of Ministry / Department	Period (MM/YYYY)		Post held	Nature of work
		From	To		
1					
2					
3					
4					

12. Choice of Place of Work: _____ (HYDERABAD/VIJAYAWADA/TIRUPATI)

13. Knowledge of Computers : a) MS Word : _____

b) MS Excel: _____

14. Additional information if any, in support of your suitability for the post: _____

This is to certify that no disciplinary proceedings were pending against me on the date of application and the information given above is true to the best of my knowledge and belief. The supporting documents should be made available on demand.

Yours faithfully,

(_____)

Place:

Date: